

Vendor Hold Search Instructions

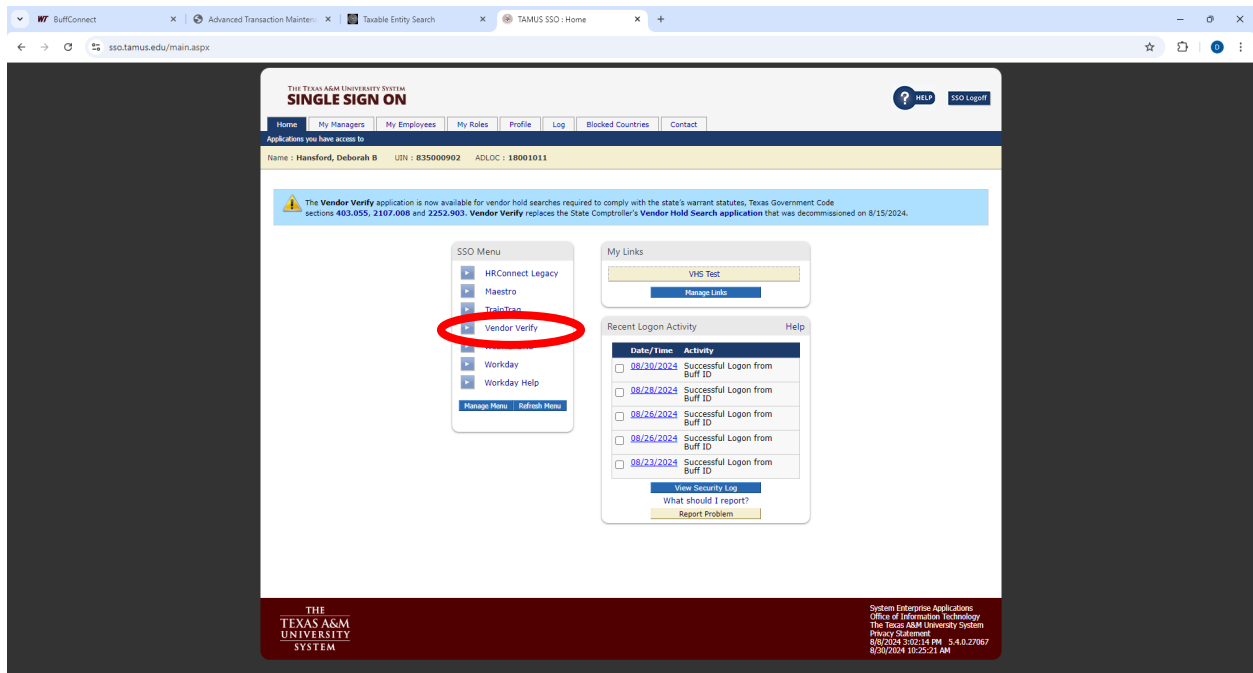
Introduced 8/15/2024

Sign into The TAMUS SSO website: <https://sso.tamus.edu/Main.aspx>

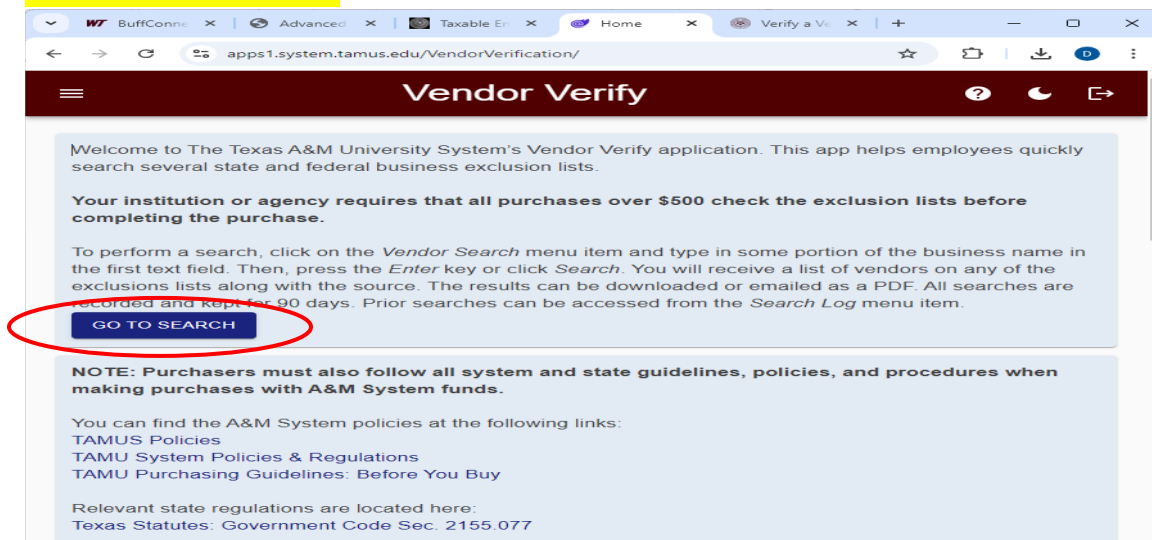
You can access the portal on your phone at <https://sso.tamus.edu>.

Follow all steps until the download is complete and saved.

Choose Vendor Verify



Choose 'Go To Search'



Enter the EIN in the 'Search Vendors' box and choose EIN/Tax ID. Click on 'Search'. Or enter the name of the vendor in the 'Search Vendors' box and choose 'Name'.

The screenshot shows the 'Vendor Verify' web application. The browser's address bar displays 'apps1.system.tamusc.edu/VendorVerification/VendorSearch'. The page has a dark red header with the title 'Vendor Verify'. A left sidebar contains navigation links: 'Home', 'Vendor Search', and 'Search Log'. The main content area is titled 'Vendor Search' and features a search input field containing '756031405'. Below the input field are radio buttons for 'EIN/Tax ID' (selected), 'TIN', and 'Name'. A red circle highlights the search input field. To the right of the input field is a blue 'SEARCH' button, also highlighted with a red circle. Below the search section is a 'Search Results' area with a 'Filter Results' input field. A table header lists columns: 'Vendor Name', 'Vendor TIN', 'Source Name', 'Date Added', 'City', 'State', and 'Zip Code'. The table body contains a single message: 'No debtor or delinquent vendors identified with this search criteria. You may proceed with your purchase.' At the bottom of the results section are buttons for 'DOWNLOAD RESULTS' and 'EMAIL RESULTS'. The footer includes copyright information for 2024 Texas A&M University System and the logo for 'THE TEXAS A&M UNIVERSITY SYSTEM'.

If the search comes back with any message other than the one below, you cannot use that vendor.

Vendor Verify

Search Vendors
12635105989

SEARCH

11 / 11

○ EIN/Tax ID ● TIN ○ Name

Search Results

Filter Results

Vendor Name Vendor TIN Source Name Date Added City State Zip Code

No debtor or delinquent vendors identified with this search criteria. You may proceed with your purchase.

Rows per page: 10 1-0 of 0 |< < > >|

DOWNLOAD RESULTS EMAIL RESULTS

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System Enterprise Applications
Office of Information Technology
The Texas A&M University System

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Click on the 'Download Results' button (bottom left) and screen shot the certificate. Add the certificate to the receipt and RDC for this transaction.

Vendor Verify Report

Searched By: Deborah Hansford
Search Date: 9/17/2024 3:12:39 PM

Search String: *****1405
Number of Results: 0

Source Name	URL	Source ID	Count
Texas Comptroller Vendor Hold	https://mcpa.cpa.state.tx.us/psa/service/TPISReports	1	0
Federal Excluded Parties	https://sam.gov/data-services/Exclusions/Public%20272privacy-Public	2	0
Debarred Vendor List	https://comptroller.texas.gov/purchasing/programs/vendor-performance-tracking/debarred-vendors.php	3	0
Divestment Statute Lists: Companies that Boycott Israel	https://comptroller.texas.gov/purchasing/docs/anti-bds.xlsx	4	0
Divestment Statute Lists: Designated Foreign Terrorist Organizations	https://comptroller.texas.gov/purchasing/docs/foreign-terrorist.xlsx	5	0
Divestment Statute Lists: Scrutinized Companies with ties to Iran	https://comptroller.texas.gov/purchasing/docs/iran-list.xlsx	6	0
Divestment Statute Lists: Financial Companies that Boycott Energy Companies	https://comptroller.texas.gov/purchasing/docs/divest-energy.xlsx	7	0
Texas Comptroller Vendor Hold	https://fmv.cpa.texas.gov/fmv/payment/	8	0

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For more information, please access the application's documentation site: <https://it.tamus.edu/vendorverify> and click on [Learn how to verify a vendor](#)

This site has step-by-step instructions on how to verify a vendor.

Please contact the ProCard Coordinator at x2099 if you have any problems/comments/concerns.